

**Minutes of the Vestry**  
**St. Paul's Episcopal Church, Windham, CT**  
**10 January 2021**

Present: Lynne Ide, Marian Brazziel, Donovan Reinwald, Jim Russel,  
Rebecca Stearns, Pam Abel

Meeting called to order by Lynne Ide at 11:00 AM

**Treasurer Report**

M. Brazziel presented a review of the 2020 year-end budget and the proposed 2021 budget for review and discussion.

\*Year-End Budget: Capital expenses for building maintenance exceeded the planned 2020 budget of \$300. An actual total for the 2020 building maintenance was \$10,131. Property Chair, Jim Russel, explained the costs for building maintenance included a new HVAC system in the parish room and nursery and necessary electrical updates. A suggestion was made to break down building maintenance expenses to include a line item for heating and electricity. The 2020 Net Income Budgeted was \$13,157.

\*Proposed 2021 Budget: M. Brazziel reviewed the line items for the quarter-time clergy expense totaling \$22,311. The line items for supply clergy would provide financial support for (26) Sundays of supply ministers totaling \$5,400.

A proposal was made to provide Fr. Brian Blayer with telephone, WiFi and website services. An additional \$700 was added to the proposed telephone budget for a total of \$1,100. Fr. Blayer has an existing email account. Donovan Reinwald manages the St. Paul's website. Total expenses for the Proposed 2021 Budget are \$72,764. R. Stearns made a motion to accept the 2021 proposed budget with vestry changes. Donovan Reinwald seconded the motion. Motion was accepted unanimously.

**Wardens Report**

L. Ide stated St. Paul's accountant needs information on how to set up clergy payment.

L. Ide reported on her initial conversation with Father Blayer.

L. Ide announced the date of St. Paul's Annual Meeting to take place via Zoom on January 24<sup>th</sup> at 10:30 AM.

**11/10/21**

L. Ide reviewed with discussion all members of St. Paul's to be accepted for the annual meeting voting list.

J. Russel made a motion to accept the 2021 voting list. M. Brazziel seconded the motion. Motion was approved unanimously.

L. Ide presented the slate of officers for 2021. M. Brazziel made a motion to accept the slate of officers as presented. J. Russel seconded the motion. Motion was approved unanimously.

L. Ide addressed logistics and preparation for the upcoming annual meeting. All reports are to be submitted to Janice McKusick by January 13<sup>th</sup>, 2021. Need to update the staff committee chairs, employees and vestry members list. The Annual Report will be emailed to parishioners with a Zoom invitation to the annual meeting. Members in attendance will raise their hand to vote on video; any objections will be voiced.

### **Property Report**

J. Russel reported that the church roof has a leak between the old roof and stonework. He will investigate how to repair the leak.

### **Mission and Outreach**

R. Stearns reported that Murphy Sewall delivered all of the suggested gifts for the Christmas Adopt-a-Family purchased by members of St. Paul's.

R. Stearns highlighted the following information:

- A guest speaker is scheduled for the Holocaust Remembrance Ceremony.
- The No Freeze Shelter has overflow occupancy available.
- The No Freeze Shelter lease has been extended by the landlord.
- Covid-19 cases of persons needing housing are staying at The Inn on Storrs
- Sue Cacchiotti and Avery Lenhart are writing grants for continued funding for the No Freeze Shelter.
- The Lutheran Church has discussed setting up a WiFi Hotspot at the Lutheran Church for kids to work on school assignments.

### **Unfinished Business**

L. Ide initiated discussion regarding future action on Donations & Bequests spending plan. D. Reinwald made a motion to accept 4.5% on the D&B spending plan. R. Stearns seconded the motion. Motion was approved unanimously.

Meeting adjourned at 12:45 PM

