
St. Paul's Episcopal Church
Windham Center, CT

Annual Report



As presented at the 189th Parish Meeting
January 24, 2021

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ANNUAL MEETING

January 24, 2021

Agenda

1. Call to Order
2. Minutes of the January 26, 2020 Annual Meeting
3. Approval of the Qualified Voters List
4. Report from the Nominating Committee (presented by Lynne Ide)
5. Acceptance of Reports
(Vestry members will be available to answer questions about their reports):
 - Wardens' Report
 - Property Chair Report
 - Mission and Outreach Report
6. Presentation of the 2021 Budget
7. New Business
8. Next Annual Meeting: January 23, 2022
9. Adjournment

Minutes of the Annual Meeting
January 26, 2020

Called to order with prayer by Father David Carter (supply priest) at 11:00 am

Present

See attached attendance sheet.

Approval of the 187th Minutes of the Annual Parish Meeting

D.Haines moved to approve the minutes of the 187th Annual Parish Meeting. C. Ide seconded approval of the minutes. Motion passed unanimously. There were some names spelled incorrectly in the report. A. Higginbotham moved, L. Haeger seconded correction of names. Motion passed unanimously.

Voting List

S. Younger moved, L. Haeger seconded to approve the voting member list. Motion passed unanimously.

Nominating Committee/Vestry

L. Ide reported list of Vestry members and advised that S. Marston will only be able to continue her term for a few more months. D. Haines moved, W. Haeger seconded to approve the Vestry members. Motion passed unanimously.

Report of the Treasurer

M. Brazziel reviewed the 2019 and 2020 budgets. E. Austin indicated we could cut back the music expense to \$100, but it was decided to keep it as is. ECCT gives grants to parishes located in lower income areas. A portion of the money given to St. Paul's will go to our Outreach fund for our fourth Sunday Community dinners. M. Brazziel also advised that we contributed \$200 for cots for the homeless.

St. Paul's in transition

L. Ide reported where we are at this time and thanked everyone for their positive outlook. The local Lutheran church is looking to partner with another parish. The Vestry has met with them. Rules for partnering with the Lutheran church will need to be discussed with ECCT.. ECCT asked if we would be willing to join St. Paul's Willimantic. In late February both parishes will be meeting with Tim Hodapp to discuss this. L. Ide then requested the meeting break into smaller groups to gather any questions and input they have on the transition. When meeting back together J. McKusick asked if there had been discussion on whether any of the existing part time priest would consider increasing their hours to cover another parish. M. Breen indicated that most of them were already covering more than one parish.

Minutes of the Annual Meeting January 26, 2020

Other concerns brought up:

Coverage for Pastoral care (can be covered by parish members).

Funeral service (priest must be present, will arrange when needed).

If we have a part time priest that also has another position can we be assured our needs we be covered (no answer to that at this time).

Is there a deadline for finding a priest (no).

Is there a time frame for supply priests (no, at this time we have coverage through Easter week).

Concern as to us settling for the first priest available, but M. Breen indicated that the Vestry has the choice of priest.

The consensus was that we are holding our own and that we should not settle for a solution that we do not feel comfortable will meet our needs as a parish. *

Closing

Request was made to hold next year's annual meeting on January 24, 2021. Motion was made by D. Kessler, seconded by L. Haeger. Motion passed unanimously.

Meeting closed at 11:56 am.

Respectfully submitted,

Sue Marston

Vestry Clerk

Annual Meeting Attendance
January 26, 2020

- | | | |
|--------------------------------|---------------------------------------|-----------|
| 1. <u>Louetta Haeger</u> | 19. <u>Kathryn D. Legelike-Youngs</u> | 37. _____ |
| 2. <u>Wayne Haeger</u> | 20. <u>Beth Reinwald</u> | 38. _____ |
| 3. <u>Marianne Bruggier</u> | 21. <u>Margaret Power</u> | 39. _____ |
| 4. <u>Jarice McKusick</u> | 22. <u>Evelyn Hopkins</u> | 40. _____ |
| 5. <u>Pamela Abel</u> | 23. <u>Ann Chausse</u> | 41. _____ |
| 6. <u>Jim Russell</u> | 24. <u>Sue Martin</u> | 42. _____ |
| 7. <u>Rob Russell</u> | 25. <u>Donovan Reinwald</u> | 43. _____ |
| 8. <u>Art</u> | 26. <u>Hymie Ide</u> | 44. _____ |
| 9. <u>Donna Kessler</u> | 27. <u>Bob</u> | 45. _____ |
| 10. <u>Marlene J. Coomin</u> | 28. _____ | 46. _____ |
| 11. <u>Helen May</u> | 29. _____ | 47. _____ |
| 12. <u>David Hamer</u> | 30. _____ | 48. _____ |
| 13. <u>Benjamin B. Bach</u> | 31. _____ | 49. _____ |
| 14. <u>Chris</u> | 32. _____ | 50. _____ |
| 15. <u>Elizabeth R. Austin</u> | 33. _____ | 51. _____ |
| 16. <u>Richard</u> | 34. _____ | 52. _____ |
| 17. <u>John</u> | 35. _____ | 53. _____ |
| 18. <u>John Younger</u> | 36. _____ | 54. _____ |

CRITERIA FOR VOTING ELIGIBILITY

ARTICLE II. DEFINITION OF VOTING MEMBERS OF THE PARISH AND THE QUALIFICATION OF VOTERS

Section 1. The voting members of this parish (hereafter referred to as "members") who shall be qualified to vote at any elections and upon all questions which may come before any meeting of this Parish, shall be all lay communicants of the Parish who shall have attained the age of sixteen (16) years and who, for at least six (6) months prior to such meeting have been registered as communicants in this Parish and have been faithful in attendance at services and as contributors to its support as provided for in Canon 1, Sections 4 and 6 of the Canons of the Diocese of Connecticut.

Voting List 2021

Pamela Abel	Jay Kessler	Eugen Smith
Elizabeth Austin	Helen Kos	Rebecca Stearns
Gerhard Austin	Diane Laveway	Barbara Willard
Don Barnes	Pat Laveway	Sue Younger
Priscilla Barnes	Alexandra Malone	
Marion Beausoleil	Monica Marsh	
Benjamin Bolt	Sue Marston	
Marian Brazziel	Janice McKusick	
Margaret Breen	Alan Miller	
Michael Breen	Katherine Miller	
Bonnie Card	Derek Mott	
Marlene Cormier	Erica Mott	
Virginia Fulton	Kurt Mott	
Loretta Haeger	Lee Mott	
Wayne Haeger	Beth Nelson	
David Haines	Harold Nelson	
Sandra Hale	Donovan Reinwald	
Stanton Hale	Elizabeth Reinwald	
Ann Higginbotham	Deborah Russel	
Evelyn Hopkins	James Russel	
Kathie Humphrey	George Sabo	
Chip Ide	Joyce Sabo	
Lynne Ide	Florence Selleck	
Dana Kessler	Murphy Sewall	

Report from the Nominating Committee for 2021

The Vestry presents the following slate of nominees:

Senior Warden	Lynne Ide	for the 3rd of a 3-year term
Junior Warden	Donovan Reinwald	for the 1st of a 3-year term
Treasurer	Marian Brazziel	for the 3rd of a 3-year term
Clerk	Pamela Abel	for the 3rd of a 3-year term
Property Chairs	James Russel	for the 1st of a 3-year term
Mission and Outreach Chair	Rebecca Stearns	for the 3rd of a 3-year term
Convention Delegates	Lynne Ide	for 2021
	Donovan Reinwald	for 2021

Report from the Wardens on 2020

What a long strange year it has been. Navigating it with all of you has been a blessing.

In 2020, St. Paul's continued as a worshipping community. That did not happen by chance. It happened by choice, by the members of St. Paul's choosing to be in community with each other. By choosing to continue walking in faith and love with each other. This combination of events - Covid-19, and being without a priest - could easily have sunk a parish. It did not sink ours.

Thank you for your continued support - of each other, of our community at-large and with your pledges. Many other parishes in the diocese are in desperate straits due to Covid-19. Thanks to all of you, St. Paul's is not. Thank you for not just keeping up with your 2020 pledges, but continuing to pledge in 2021.

We are hopeful for our future. We are thankful that the Rev. Brian Blayer is able to join us as a quarter-time priest. This is truly an answer to prayer, as the unfortunate reality is that it is harder and harder for smaller parishes to attract priests. We are grateful for the energy that he has already poured into our parish. We look forward to the days we will be able to gather together, in person for fellowship.

More than hopeful, we are grateful. 2020 was tough. Being a part of St. Paul's isn't. It is life-giving.

Quick, quick, ask heaven of it, of every mortal relation,
feeling that is fleeing,
for what would the heart be without a heaven to set it on?
I can't help thinking no word will ever be as full of life as this world,
I can't help thinking of thanks.
Suji Kwock Kim

Lynne Ide
Donovan Reinwald
St. Paul's Wardens

Report from the Treasurer for 2020

The year 2020 was yet another year of change in the life of our church. The COVID-19 pandemic affected us all in so many ways – but we have adapted and adjusted.

Many thanks to all of our parishioners for continuing to send in their pledges; this has allowed us to remain on firm financial ground. We continue to use the services of a bookkeeper which include the monthly preparation of income and expense reports, payment of most bills, processing payroll for employees, and the filing of all state and federal tax forms. Before COVID, these tasks were completed with assistance from the treasurer via weekly meetings of the treasurer with the accounting firm to transmit income, expense, and billing information of the past week. Since the middle of March all communication has been electronic - by email or telephone.

Thank you to Jim Russel - who served as a "courier" - for picking up church mail from the post office, keeping me current on any bills received and by making periodic bank deposits of income checks.

Two factors impacted the expenses of the church during the 2020 year, a capital expense of \$7,675 for the installation of air conditioning and heating units in the parish hall and nursery and building maintenance in the form of painting of the parish hall. However, because in-church services were not held for most of the year, actual expenses overall were approximately \$10,500 less than the budgeted amount.

The year began with a budgeted surplus of \$13,157, the year ended with a surplus of income over expenses of \$16,163.

In addition to the narrative, the Treasurer's Report comprises: a detailed Income and Expense Statement of the General Fund and 2020 budget; a listing of Accounting Fund Balances for other active funds as identified in the table; and a statement of non-budgeted income and expenses.

Budgeted numbers for Clergy Expenses include the salary and other expenses of our newly employed part-time Missional Priest in Charge, and, expenses for Supply Clergy when such clergy are available.

The number of pledging units to date is 22 compared to 27 in 2020. For year 2020, our suggested contribution to the Diocese is \$10,783.

Please feel free to contact me or any member of the Vestry if you have questions, concerns, and/or ideas as to how we may continue to meet the hopes and expectations of each member of our St. Paul's family and community during these challenging times.

Respectfully submitted,

Marian Brazziel, Treasurer

St. Paul's Episcopal Church of Windham
 Income and Expense Statement - 2020
 Budget - 2021
 GENERAL FUND 01

	Budget 2020	Actual 2020	Budget 2021
INCOME			
CONTRIBUTIONS			
Plate	1,000	156	100
PLEDGE & REGULAR DONATION			
Pledge Income	72,496	66,049	65,000
Regular Contributors	1,000	523	500
Prior Yr Pledge Income	500	0	500
Subtotal Plate, Pledge & Regular	74,996	66,728	66,100
SPECIAL OFFERINGS			
Easter Offering	300	75	100
Christmas Offering	400	25	400
Initial Offering	10	14	10
Subtotal Special Offerings	710	114	510
Subtotal Contributions	75,706	66,842	66,610
OTHER INCOME			
Hall Rent	800	100	200
Subtotal Other Income	800	100	200
INVESTMENT & SAVINGS INCOME			
Savings Interest	10	19	10
D&B Income Received	4,500	4,587	11,060
Subtotal Investment Income	4,510	4,606	11,070
TOTAL BUDGETED INCOME	81,016	71,547	77,880
NON-BUDGETED INCOME		2,010	
TOTAL INCOME		73,557	

EXPENSES**CLERGY EXPENSE**

Clergy Salary, Pension and Benefits	18,000	0	22,311
Supply Clergy	2,800	2,096	5,400

Subtotal Clergy Expense	<u>20,800</u>	<u>2,096</u>	<u>27,711</u>
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SALARY EXPENSE/Other than Clergy	<u>11,450</u>	<u>11,556</u>	<u>11,550</u>
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FACILITY EXPENSE

Utilities	4,800	3,735	3,600
Maintenance (Inc Janitorial Services)	6,100	5,797	6,720
Ground Maintenance (Mowing)	1,000	0	1,000
Property Ins. - Church	3,400	3,732	4,000
Workman's Comp Ins.	500	288	300

Subtotal Facility Expense	<u>15,800</u>	<u>13,552</u>	<u>15,620</u>
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OPERATING EXPENSE

Altar Guild	400	40	400
Christian Education	200	0	200
Music Expense	350	350	350
Parish Life	300	102	300
Subtotal Operating Expense	<u>1,250</u>	<u>492</u>	<u>1,250</u>

OFFICE EXPENSE

Audit Expense	1,200	1,200	1,200
Accounting Services	2,400	2,213	2,400
Office Supplies	1,000	726	1,000
Postage	150	111	150
Telephone, WiFi, Website	400	0	1,100
Subtotal Office Expense	<u>5,150</u>	<u>4,250</u>	<u>5,850</u>

Total Operating & Office Expense	<u>6,400</u>	<u>4,742</u>	<u>7,100</u>
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OUTREACH

Diocesan Pledge	13,409	13,404	10,783
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TOTAL BUDGETED EXPENSES/Actual	<u>67,859</u>	<u>45,350</u>	<u>72,764</u>
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NON-BUDGETED EXPENSES		<u>12,044</u>	
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TOTAL EXPENSES		57,394	
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EXCESS INCOME\EXPENSES	13,157	16,163	5,116
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**St. Paul's Episcopal Church of Windham
Accounting Fund Balances (UNAUDITED)
January 2020 - December 2020**

FUND	Beginning Balance	Income and/ or Cap Appr	Expense	Ending Balance
02 - FLOWER FUND	4,506.93		121.98	4,384.95
03 - BUILDING FUND	1,647.98	600.00		2,247.98
04 - MISSION and OUTREACH	1,022.87	2,997.00	3,859.90	159.97
06 - DIOCESAN HELD FUNDS ¹	257,590.45	8,984.52		266,574.97
- Unrestricted	248,003.92	8,663.10		256,667.02
- Restricted	9,586.53	321.42		9,907.95
08 - GARDEN FUND	601.88	0.00	0.00	601.88
DIOCESAN GRANT	9,935.09	0.00	1,987.00	7,948.09
Totals	275,305.20	12,581.52	5,968.88	281,917.84

Non-Budgeted Income and Expense - 2020

Non-Budgeted Income

Building Fund	600.00
Memorial Gifts	50.00
Other Special Offerings	1360.00
Total Non- Budgeted Income	2,010.00
Budgeted Income	71,547.00

TOTAL INCOME

73,557.00

Non-Budgeted Expense

Capital Expense	7,675.00 (Air Conditioning)
Flowers	122.00
Miscellaneous	387.00 (Tent rental, payroll svc)
FBC Meals	2,451.00
Other Outreach	1,409.00 (Misc FBC & Summer Family)
Total Non-Budgeted Expenses	12,044.00
Budgeted Expenses	45,350.00

TOTAL EXPENSES

57,394.00

NET INCOME

16,163.00

Property Committee Report on 2020

This year has brought about many changes to the activities of our committee. Nothing has been as usual and a lot of guesswork has been required of the entire vestry. Projects undertaken were the painting of the parish room, updating the electrical circuit breakers in the boiler room, and installing a split air conditioner and heater in the parish room and nursery. Hopefully we will be able to appreciate these updates in the near future. Mowing and leaf pickup has been taken care of during this period as the virus does not slow down the growth of vegetation. Ben Bolt, as always, made sure there were beautiful plantings around the church and parish room.

Unfortunately George Younger passed away in May. He was the co-chair of the property committee and will be greatly missed. He was always a delight to work with.

Faithfully yours,

Jim Russel

Property Chair

Mission and Outreach Report for 2020

How does one sum up the year of 2020? This year will certainly be one that we will never forget as we lived moment by moment into new challenges. Just one of these trials would have been enough to overcome the individual and yet by Grace, each of the parishioners of St. Paul's saw an opportunity to share the love and life of Christ in these moments.

As we moved through this year, we found ways to adapt. We knew that needs in our community would not be on pause as we moved into quarantine, rather the needs would expand. Each week, I heard from parishioners asking about our outreaches and how we could continue to help.

St. Paul's continued their mission to address food insecurity, one of the greatest challenges in our world today. Instead of creating a community garden at the church, we grew vegetables at our home along with individuals from Hebron and Hartford and were able to support the Covenant Soup Kitchen. We quickly changed how we made meals for those who attend the community dinner; creating a safe space for volunteers, changing our meal, and limiting contact. We were able to support a family in need this summer thus helping to create a new, safe home and establish a new beginning for this family. St. Paul's continued it's support of the No Freeze shelter as they searched for a new home with advocacy and participation in their fundraisers and meals. Once again, we received a donation from Bombas socks to address podiatric health within the homeless and transient community. This helps to reduce infections and frostbite promotes general health and welfare. Even as WAIM had to adapt its outreach to the community we were able to walk with them. When they asked for support, you eagerly donated time, money, and gifts for local families.

Events that we usually get excited about and join in physically, happened virtually. The Steeplechase and Walk for Warmth looked much different this year (I still froze on Jillson Square during the Walk for Warmth) and yet Windham knew that St. Paul's was there and ready to help! In this manner we are certainly known for loving one another. The Windham Interfaith Working Group moved onto Zoom. The virtual meetings did not stop them from taking action, fundraising for the needs of the community and bringing attention to many social justice causes. At one particular event, they coordinated a speaker who survived Kristallnacht and was then interred in a camp in Oswego, New York. He reminded us of the fragility of our daily lives, refugees then and now, and finding hope in small things. IRIS joined our meeting letting us know that Quiet Corner Refugee Resettlement group should

expect to get back to work in the coming months.

Starting new outreaches in the middle of a pandemic may seem unlikely, but not only did we start gardening together, we also started a series with Ebenezer Lutheran Church in Willimantic over Zoom to address Racism in the Church. This series was challenging, moving and enlightening. Beyond informative and reflective, the participants decided that it would be a group that took action within the bounds of both the Episcopal Church's reparations guidelines and the Lutheran Church's steps for reparations. We know that small actions within our neighbourhoods are ways that we can make the most impact. The new year will bring the group together again hopefully in an expanded form to take more actions.

By far, my favourite new outreach is our card writing to parishioners. At the same time, several us in the parish had the same idea – let's reach out to those who can't attend services. It was clear this was put on our heart for a reason. We reached out to parishioners with small notes and the feedback I received was overwhelming. As a new member of St. Paul's receiving phone calls and notes back from each of you warmed my heart. Even though we have been separated, I have been able to get to know you better and I am grateful for this opportunity.

None of this could have happened without incredible volunteers. Murphy Sewall is our WAIM delegate bringing needs to our attention and getting us excited to reach others. Dana Kessler, Pam Abel, Marion Beausoliel, Virginia Fulton, Susan Cacchioti, Linda Brock, Chip Ide, Maggie Breen, Marian Brazziel, Chelsea Cassidy, Monica Marsh, Loretta Haeger, Deb Russel, Donovan Reinwald, Ann Higginbotham, Sue Younger, (apologies if I missed anyone). If you want to find a place in our outreach, please let me know. If you have an idea for outreach, please let me know; clearly a pandemic doesn't stop St. Paul's!

Respectfully Submitted,
Rebecca Stearns
Mission and Outreach Chair

Appendix

Staff, Committee Chairs, Employees, and Vestry

Altar Guild/Flowers

Purchasing	Deb Russel	860-423-1230
Scheduling	Marion Beausoleil	860-423-4995

Clerk	Pam Abel	860-496-3107
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Convention Delegates	Lynne Ide	860-215-0206
	Donovan Reinwald	205-535-0828

Diocesan Committee on Aging and Life Planning	Dana Kessler	860-456-2828
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Historian	Ann Higginbotham	860-642-7271
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Junior Warden	Donovan Reinwald	205-535-0828
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Lay Assistant Scheduling	Loretta Haeger	860-423-6429
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Garden	Harold Nelson	860-423-6192
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Mission and Outreach	Rebecca Stearns	860-368-7347
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Newsletter	Dana Kessler	860-456-2828
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Organist	Elizabeth Austin	860-429-1279
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Parish Secretary	Janice McKusick	860-423-7457
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Prayer Guild	Pam Abel	860-456-3107
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Property Committee	Jim Russel	860-377-3687
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Senior Warden	Lynne Ide	860-215-0206
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Sexton	Jackie Marceau	
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Treasurer	Marian Brazziel	860-423-7950
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WAIM Delegate	Murphy Sewall	860-423-3254
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Website	Donovan Reinwald	205-535-0828
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Priest-in-charge	Father Brian Blayer	347-387-5549
	revblayer@stpaulswindham.org	