

**Minutes of the Vestry**  
**St. Paul's Episcopal Church, Windham Center, CT**  
**6 May 2018**

Called to Order with Prayer at 11:50 am by Father John

Present: Gordon Muir, Jim Russel, Donovan Reinwald, Virginia Fulton, Lynne Ide, Father John Burton, Rebecca Stearns

**Vicar's Report**

Conversation with ECCT about regions. Fr John, Beth Nelson and L. Ide (by phone) met with a consultant about Parish activities and outreach work. The consultant will meet with 60 other parishes.

First Celtic service was held 5 May 2018. The services will continue quarterly. With minimal advertising 38 people were in attendance, 19 were not from St Paul's.

There is a potential intern available to the Parish. This would be an individual who is attending seminary. A suggested donation in return for his duties performed would be \$500 this year, \$500 next year He would be available September 2018 – May 2019. He must meet with the Vestry first.

D. Reinwald will be the guest preacher on Memorial Day weekend. Anne Higginbotham, L. Ide and R. Stearns will cover the other 3 weekends that Fr John is away. There will be training on morning prayer.

D. Reinwald and Fr. John have met twice to begin work on the website. Goal is to be live by June/July 2018.

**Parish Life Report**

L. Ide shared B. Nelson's email, as she was unable to attend the meeting. B. Nelson would like to do an ice cream social.

Special coffee hour for Erica Mott who graduates 20 June 2018.

Parish picnic is being planned for 21 July 2018.

**Mission and Outreach Report**

V. Fulton reported that D. Reinwald and his wife Beth have begun volunteering with Quiet Corner Refugee Resettlement to play with the children.

Fr. John reported that ECCT funding was received for the grant for homeless youth in eastern CT.

### **Property Report**

J. Russel is planning a work day. Ben Bolt and Anne Higginbotham have been weeding. G. Muir proposed mulching and work day on 20 May 2018 after church. J. Russel noted that loam was also needed.

*L. Ide moved and D. Reinwald seconded that G. Muir purchase, out of the Garden Fund, mulch and loam for the property. Unanimously passed.*

J. Russel is obtaining a quote from Jeff Potter for a single HVAC unit to replace the 3 window Air Conditioners.

### **Treasurer's Report**

2017 Fiscal year is wrapped and report should be ready for June 2018.

*V. Fulton moved and J. Russel seconded that Mark Makuch perform the 2018 audit at the proposed cost of \$1250. Unanimously passed.*

L. Ide thanked G. Muir and Jay Kessler for all of their work and dedication.

### **Tag Sale**

2 June rain date 9 June. Needs to be advertised.

### **Regional ECCT Convocation**

Saturday 12 May 2018.

### **Gordon Transition**

G. Muir has reached out to possible candidates for a contracted bookkeeper service. He also came up with a list of duties for a treasurer if his duties were to be split. The treasurer would take care of the day to day duties, the bookkeeper would keep the books and help with budgeting. G. Muir will pursue pricing with outside bookkeeping sources. The Vestry will interview any final candidate(s).

### **Fiscal Sustainability of the Parish**

Roundtables, with Parish members, will be held in September to discuss the Parish, what it does, and its future in our community and how to sustain the Parish.

G. Muir noted that the 4<sup>th</sup> Sunday Meals need financing. Fr John will pay for May and encourage parishioners to also consider donating.

Next meeting 10 June 2018

Adjournment 1:25 pm

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Rebecca Stearns', written in a cursive style.

Rebecca Stearns