

**Minutes of the Vestry**  
**St. Paul's Episcopal Church, Windham Center, CT**  
**25 March 2018**

Called to Order with prayer at 12:39 am by Father John Burton

Present – Lynne Ide, George Younger, Beth Nelson, Virginia Fulton, Donovan Reinwald, Rebecca Stearns, Jim Russel, Gordon Muir, Father John Burton

G. Younger began the meeting by expressing the Vestry's gratitude for her dedication. B. Nelson echoed these sentiments.

**Parish Life**

B. Nelson is working with potential candidates to step into her position. Discussion ensued about how to encourage congregants to join the Vestry as positions open.

**Property**

G. Younger solicited two estimates for the storm windows for the outside of the church windows. Estimates range from \$29,995 - \$50,853. Further quotes will be pursued.

The driveway next to the church needs some protection from erosion. The property committee will address the work themselves. G. Muir pointed out that there is money in the flower fund available for landscaping if needed.

**Mission and Outreach**

V. Fulton reported that the current outreaches are running smoothly. R. Stearns is charge of the community dinners at the First Baptist Church and Monica Marsh is leading the meals at the No-Freeze Shelter. V. Fulton would like to add a new project as we have some time and other projects are winding down and it would give parishioners new opportunities and keep us energized. V. Fulton will reach out to the parish for new ideas. G. Younger expressed concerns about keeping communication open on new ventures.

**Vicar**

Fr. John reviewed his vacation dates – 27 May, 24 June, 15 July, and 26 August; will look for coverage for these dates.

K.C. Burton and Fr. John are planning Celtic Services for Saturday evenings – dates to follow.

Following the success of the Lenten lessons and requests for more group study, adult education will continue once per month.

Following Holy Week, D. Reinwald and Fr. John will work on the website.

### **Treasurer**

G. Muir reported that the \$50,000 has been transferred from the Cash Account (sale of rectory) to Donation and Bequeaths/Endowment fund.

Electronic banking is now set up as well.

Property insurance final cost came back at a higher cost than initially budgeted.

Reports will now be able to be shared electronically.

G. Muir reviewed his duties in lieu of his transition as he plans to move from the area. Discussion followed over the current position of Treasurer and the costs included in the position, specifically software that is used. Questions arose during the discussion over the cost of splitting some of the current duties that G. Muir executes into two - bookkeeper and treasurer. The Vestry will explore the possibility of an outside bookkeeper or service and will begin it's search for a new Treasurer.

### **Bylaws**

Fr. John, L. Ide, D. Reinwald will continue to work on bylaws.

### **Focus for 2018**

The Vestry will seek feedback and ideas for economic planning.

The Celtic services will begin in May and will start with 4 services this year.

Next Vestry meetings will be on 6 May and 10 June.

### **Tag Sale**

St. Paul's will host a tag sale 2 June 2018. Suggested idea – Participants must bring, remove and set up own booths at no charge and 50% of sales would be donated to the Parish.

### **Annual Spring Training & Gathering**

6th Annual Spring Training & Gathering will be held Saturday April 7, 2018 from 9:00 AM to 4:00 PM at Lincoln Middle School, 164 Centennial Avenue, Meriden, CT

**Adjourned at 2:24 pm**