

Minutes of the Vestry
St. Paul's Episcopal Church, Windham Center, CT
5 January, 2020

Present: Rebecca Stearns, Marian Brazziel, George Younger, Donovan Reinwald, Jim Russel, Lynne Ide, Sue Marston, Margaret Breen (guest)

Meeting called to order at 11am.

Lynne advised that all annual reports are to be submitted to Janet by next week. Rebecca will forward to Sue the minutes from the 2019 annual meeting. Lynne also reported that Elizabeth and Janet have received bonuses in recognition of the extra work they have put in since John Burton's retirement.

Treasurer Report

Marian went over the financial report advising that the year to date includes up through November for expenses and up through December for income. The surplus will deplete when December expenses are in. The full year to date will be completed in time for the Annual Report.

The D&B account which is managed by ECCT currently has \$4225.82 in it.

Proposed budget reviewed:

The Diocese grant amount for 2020 is unknown at this time.

Expense proposal reviewed:

A possible add to the expenses would be installation of heat and air conditioning pump for the parish hall area. (No decision will be made until we get quotes.)

A motion was made to decrease the percentage of D&B draw down to an amount that would equal \$4500.00. George made the motion, it was seconded by Donovan and all agreed.

Margaret suggested adding a separate line item for Christian education or add an additional amount to Sunday School. The proposed amount was \$200.00. Donovan made the motion, it was seconded by Rebecca and all agreed.

A motion was made to approve the 2020 proposed budget. Rebecca made the motion, it was seconded by Jim and all agreed. Marian will inform the Vestry if there is any new information that comes in before the Annual Meeting that would require the Vestry to make adjustments.

Annual Report preparation

Agenda: same as usual. Discussion will be included as to where we are with the transition.

Voting list: The list was reviewed for those names to be removed and those to be added.

Nominating Report: All vestry members were confirmed to continue their terms. Sue advised members that she will be moving in June so her term will end at that time.

Mission and Outreach report

Rebecca has added seasonal need lists for each organization our parish helps out with donations, etc.

Time and Talent sheets are being updated by Donovan.